



OHIO LAKE ERIE FISHING GUIDE LICENSE

The Ohio Lake Erie Fishing Guide License and decal can only be obtained from the Sandusky office of the Ohio Division of Wildlife. The annual license and decal are valid from April 16 of one year through April 15 of the following year. The license fee is \$50.00 per year. Proof of valid U.S. Coast Guard (USCG) license is required prior to the issuance of a Lake Erie Fishing Guide license.

Applicants must submit an Ohio Lake Erie Fishing Guide Application and payment either by mail or in person at the address listed at the bottom of this sheet. ***The application must be filled out completely*** (including SSN) ***and may be returned to you if any of the following items are incomplete:*** name, address, county of residence, telephone number, date of birth, social security number, place of dockage, name of boat (if applicable), boat registration or federal documentation number, boat length, location and number of ice shanties (if applicable), and USCG license number (document number above your photo that begins with "USA") and the date of expiration.

ICE GUIDE ONLY: If you are only applying for an ice fishing guide license, we do not need the boat and USCG information; **unless, you are using an airboat**. If you are using an airboat to transport people to/from your ice shanties, a USCG license **will** be required. Either way, you will need to know the number of ice shanties and the general area of use.

U.S. COAST GUARD LICENSE INFORMATION

For FIRST-TIME Lake Erie Fishing Guide applicants or if you have **renewed your USCG license** within the last year, your completed application and payment **must** be accompanied by either the **original USCG license** (which will be returned with your license and decal) or a **notarized copy of your USCG license**, which will be retained in the Sandusky office.

Notes for NOTARIZED COPIES of your USCG license:

- Copy of the Merchant Mariner Credential needs to be the **pages containing your photograph and signature** as well as **pages 4 and 5**.
- When obtaining a notarized copy of your USCG license, the notary needs to confirm that the copy of your license matches the original document.
- We need a notarized copy of your USCG license the first time you apply for a Lake Erie Fishing Guide license and **upon renewal** of your USCG license.

The U.S. Coast Guard requires a license of all people taking passengers for hire on the Great Lakes. Information concerning the USCG license can be obtained online at www.uscg.mil or by contacting:

U.S. Coast Guard, Marine Safety Office 420 Madison Ave., Suite 700 Toledo, OH 43604 Phone: (419) 418-6000

SUBMITTING YOUR APPLICATION

- **Mail**
 - Submit completed, *original* application form, notarized copy of your USCG license (if applicable) and check or money order made payable to OHIO DIVISION OF WILDLIFE to the address listed below. **Please do not submit your application prior to March 15; it will be returned to you.** *We do not take credit cards over the phone.*
- **In Person**
 - **Licenses are issued 9:00am – 4:00pm** at the Sandusky office; closed weekends and holidays.
 - Application will need to be completed. You can reduce your wait time by bringing your completed application with you. Digital copies of the application can be found at <http://wildlife.ohiodnr.gov/fishing/fishing-lake-erie> under the "Fishing Guide Information" section.
 - Payments accepted when in applying in person: cash, credit card, and check or money order (made payable to OHIO DIVISION OF WILDLIFE).

QUESTIONS

Any questions you may have regarding the Lake Erie Fishing Guide application, license or process can be directed to:

Division of Wildlife
305 E. Shoreline Dr. Sandusky, OH 44870 Phone: (419)625-8062
katie.cade@dnr.state.oh.us