



Ohio Department of Natural Resources
DIVISION OF WILDLIFE

WILDLIFE CONSERVATION CLUB COMPETITIVE PARTNERSHIP GRANT

This application covers events and modules taking place July 1 - June 30.

**The grant application is subject to change each year. Please confirm that you are submitting the most up-to-date form. Applications can be found at:

<http://wildlife.ohiodnr.gov/education-and-outdoor-discovery/grant-opportunities>

OVERVIEW

The Ohio Division of Wildlife offers the **Wildlife Conservation Club Competitive Partnership Grant** to local conservation clubs and organized non-profit organizations to promote outdoor skills such as fishing, hunting, trapping, archery and shooting sports. This competitive grant is designed to provide funding for activities for the sponsoring organization, and/or to fund existing programs, and on-going funding for newly established programs or activities. This application is designed to facilitate the application process and to make the agreements easily accessible to all interested organizations.

All completed applications can be mailed to:

**ODNR Division of Wildlife
Outdoor Education Section
2045 Morse Road, Bldg. G
Columbus, Ohio 43229-6693**

WHAT IS THE WILDLIFE CONSERVATION CLUB COMPETITIVE PARTNERSHIP GRANT PROGRAM?

The **Wildlife Conservation Club Competitive Partnership Grant Program** is a program to encourage participation in wildlife related recreation activities (fishing, hunting, trapping & shooting sports education) on a local level. Participation by youth or individuals unfamiliar with wildlife related recreation is emphasized. Projects focusing on public access to property or facilities, education and informing youth in safe participation in wildlife related activities, developing long term mentorship programs in fishing, hunting and shooting sports education are encouraged.

WHEN IS THE APPLICATION DEADLINE?

- Applications must be returned by March 15th
- Covers projects/programs taking place the following July 1st through June 30th

HOW IS THE PROGRAM FUNDED?

Funding for the Conservation Club Partnership Grant Program is comprised of money from license/permit revenues and the Wildlife and Sport Fish Restoration Program. For more information about this program please refer to page 4 of this application packet, or following this link (pdf attached)

<http://wsfrprograms.fws.gov/Subpages/AboutUs/WSFRProgramBrochure2011.pdf>

WHO IS ELIGIBLE TO APPLY FOR THE GRANT?

County conservation clubs, organized not-for-profit, regional/state conservation organizations whose constitution and bylaws state that conservation functions and the promotion of fishing, hunting, trapping & shooting sports education are the principal purposes of the organization. In addition, the organization must meet two of the three following criteria:

- The conservation clubs must have been in existence and active for not less than 2 years prior to applying for a sponsorship agreement.
- The conservation club must have active memberships of at least 25 (documented) and conduct not less than four meetings annually.
- The conservation club owns or leases land located in the State of Ohio. The lands must be used primarily for fishing, hunting, shooting sports education or other wildlife-related outdoor recreation.

NOTE: *Private individuals are not eligible*

HOW MUCH MONEY IS AVAILABLE?

Funds are available up to \$15,000 total per club, and can be divided between as many as ten (10) separate project proposals. Each proposal must include a detailed budget indicating how the funds will be spent.

WHAT CAN GRANT FUNDS BE USED FOR?

- Provide equipment/supplies for local schools for NASP, 4-H shooting sports or local SCTP programs. NOTE: NASP schools can receive \$3,000 each to cover the cost of an archery kit to carry out NASP training.
- Trapping supplies for Youth Trapping Workshops
- Insurance for events/activities
- Food/refreshments/picnic supplies for participants necessary to carry out the proposed event/activity.
- Ammunition, Shooting Supplies, Targets, and Clay Targets, Trap Throwers, Fire arms, bows (shooting sports equipment that will be used to provide shooting opportunity by the club for on-going programs for the public).
 - *Any equipment purchased must remain on the club/organizations inventory & maintained until the end of its useful life. These items must be available for inspection upon request by the ODNR, Division of Wildlife, State and/or Federal Auditors. Failure to comply will result in forfeiture of equipment and unused grant funds.*
- Live Bait and Terminal Fishing Tackle, fishing equipment, (fishing & aquatic education equipment that will be used to provide angler or aquatic education by the club for on-going programs for the public).
- Advertisement flyers and brochures for the Scheduled Event
 - *ODNR- Division of Wildlife & Wildlife Sport Fish Restoration Logos must appear on all advertisement flyers or brochures for the event/activity. Logos are available by contacting the ODNR-Division of Wildlife Central Office.*



- Special Population Supplies and Services (interpreters, adaptive equipment)
- Developing a mentored or learn to hunt program.
- Stocking fish for youth fishing events/activities
- Stocking Pheasants for youth outdoor hunting events/activities. Note: Events must directly affect the participant's knowledge, skills and abilities of hunter education and there must be an educational hands-on element.
- Sponsorship or tuition for individuals or groups to attend outdoor education camps that focus on hunter education, shooting sports education or aquatic education.

WHAT CAN GRANT FUNDS NOT BE USE FOR?

- Personnel & other overhead costs for the club or its members
- Construction or shooting range upgrades & maintenance. (For information about the Shooting Range Grant visit <http://wildlife.ohiodnr.gov/education-and-outdoor-discovery/grant-opportunities>)
- Donations to outside organizations that are not directly linked to training the public in hunter education, shooting sports education or aquatic education.
- Events/activities that do not focus on increasing participation in hunter education, shooting sports education, or angler/aquatic education.
- Membership fees for the club/organization or its members

HOW LONG DOES THE GRANT PROCESS TAKE?

The Division of Wildlife, Outdoor Skills Section will review application and approve acceptable projects. Applicants will be notified within 60 days of their approved projects and must submit a signed contract (provided by the Division), along with a W-9 Tax ID Form, a completed Standard Affirmation and Disclosure form, a new vendor information form and a dated invoice to receive funds from the Division of Wildlife (Invoices: Once applications have been approved each organization will receive a letter explaining how much they are eligible to receive and how to fulfill the invoice process). A club sponsorship agreement cannot be awarded for a project that has already taken place.

HOW OFTEN CAN AN AGENCY OR ORGANIZATION APPLY?

Organizations can apply once annually. An organization may apply for 10 projects at one time. The club sponsorship grants are competitive in nature and are awarded based on a scoring system evaluating the expected benefit to Ohio's sportsmen and women. The Division of Wildlife reserves the right to limit the number of approved projects to a specific organization in order to allocate limited funds across the state if necessary.

WHAT ARE SOME SUGGESTED ACTIVITIES THAT ARE ELIGIBLE FOR FUNDING?

- A hunting, shooting, or fishing recruitment module as provided by the Division
- Family Fishing Days (fishing and aquatic education activities)
- Outdoor Skills Days (shooting and fishing activities)
- Shooting Skills Days (rifle, shotgun, muzzleloaders, archery shooting)
- Beginning Trapping Skills Days (hands-on trapping activities)
- Hunter Education Classes
 - *Live fire activities are eligible, but they must be held after the hunter education class and in accordance with Policy #9 of the Hunter Education Instructor Manual*
- Advanced Hunting Clinics (species specific to include hands-on participation)
- National Hunting and Fishing Day Activities
- Free Fishing Days Activities and Celebration
- National Fishing Week Activities
- Development of mentorship programs that teach the public how to hunt, fish and shoot.

NOTE: *Activities involving competition are not eligible. Events or activities must be free and open to the public, have an educational value and include a hands-on component.*

WHAT ITEMS AND SUPPORT MUST THE GRANT RECIPIENT PROVIDE?

- Appropriate site and facility for the event/activity (the recipient doesn't have to own the facility)
- Coordination and planning for the event/activity
- A final report form that captures volunteers name, signature, activity, and breakdown of hours traveled, hours for preparation and instruction time. (Submitted after each project is completed)
 - *Submission of a final report must be received within 60 days after the event/activity. Failure to submit this report may exclude the organization from future support from the Division of Wildlife. The final report form can be found at:*
<http://wildlife.ohiodnr.gov/education-and-outdoor-discovery/grant-opportunities>
- Personnel and staffing for the event/activity
- Acknowledgment of the Department of Natural Resources, Division of Wildlife & Wildlife & Sport fish Restoration Program as co-sponsors of the event or activity.

HOW ARE PROPOSALS JUDGED FOR APPROVAL?

This is a competitive grant process. Scoring criteria are based on the project's value to sportsmen and the Division of Wildlife's mission. The evaluation of the project will consider: whether the event is open to the public, does it open access to private land to the public (i.e. a club opens its shooting range to the public for an event, or a club owns land or leases a farm field for dove hunting or a youth hunt), does the activity focus on recruiting youth, women, minorities or disable persons to hunting, fishing or shooting sports activities, the number of participants, will club funds also be used for the event, are other partners or organizations involved in the event, is there a history or tradition to the event, does the event improve skills, ethics or safety, does the event inform sportsmen or public on the importance of the Wildlife & Sport Fish Restoration Program.

Projects will receive higher scores if they include multi-touch events that develop outdoor awareness and interest culminating in a hands-on trial. Such projects would be implemented over a period of several weeks and involve the purchase of a hunting and/or fishing license prior to the hands-on trial (grant funds cannot be used to purchase any of these licenses). The Division of Wildlife will provide examples of hunting, shooting, and fishing modules that meet these criteria.

WHO CAN PARTICIPATE IN THE SCHEDULED EVENT OR ACTIVITY?

All activities supported by the Division of Wildlife must be open to all citizens regardless of race, color, national origin, sex, age, mobility, visual disabilities, or learning disabilities. Risk management and safety considerations, however, may limit active participation by some age or ability groups.

WHO IS RESPONSIBLE FOR COORDINATION OF SAFETY AND RISK MANAGEMENT CONCERNS?

The grant recipient is responsible for all safety and risk management concerns. The Ohio Division of Wildlife does not accept any liability for damage or injury resulting from activities supported through the Conservation Club Partnership Grant. The cost of liability insurance, however, can be purchased with grant funds.

IN ADDITION TO THE COMPLETED APPLICATION, WHAT ELSE IS REQUIRED?

(These forms are submitted after notice of approval)

- Completed W-9 Tax ID Form
- Vendor Information Form
- Completed Certificate of Authority
- Completed Standard Affirmation and Disclosure Form
- Invoices for payment

Hunter Education and Safety Program

The Hunter Education and Safety (HE) Program was created in 1970, when Congress amended PR to allow a portion of the funding to be used for hunter education and safety programs. Projects must have objectives related to one or more of the following: hunter and sporting firearm safety programs; hunter development programs; the enhancement of interstate coordination and development of hunter education and shooting range programs; archery ranges, and the updating of safety features of firearm shooting ranges and archery ranges. In 2000, Congress approved the Enhanced Hunter Education program that directs additional resources to this effort.

Sport Fish Restoration

The DJ program is a cooperative effort involving Federal and State government agencies, the sport fishing industry, anglers and boaters. The program increases sport fishing and boating opportunities through wise investment of excise tax dollars in sport fishery development and management projects. Funds are derived from a 10 percent Federal excise tax on selected fishing tackle and equipment. The Wallop-Breaux Amendment of 1984 expanded the program by adding more tackle and sport fishing equipment under the excise tax and included the Federal fuel taxes attributable to motor boats and small engines. The program has helped State wildlife agencies restore and better manage America's fisheries resources. As of 2011 the SFR Program provided about \$7 billion in funds utilized by the States for a variety of eligible activities.



Unquestionably, the Sport Fish Restoration program is a cornerstone of excellence for anglers, boaters and fisheries resources.

Aquatic Resource Education

The Aquatic Resource Education Program is authorized in the DJ Act. Up to 15 percent of the State's total DJ funding may be used for aquatic resource education. The Program provides grant funds to States for angler education, including stewardship and conservation to enhance public understanding and conservation of the nation's water resources and associated aquatic life forms.



Program Overview

The Wildlife and Sport Fish Restoration (WSFR) Program addresses the challenges of managing America's natural resources with effective, targeted grant programs designed to benefit fish and wildlife while capitalizing on recreational opportunities across the country. The Pittman-Robertson Wildlife Restoration Act (PR), passed in 1937, and the Dingell-Johnson Sport Fish Restoration Act (DJ), passed in 1950, authorized grant programs that provide funding to States and territories for on-the-ground wildlife and fisheries conservation. The majority of PR funds are spent on acquisition, development, and operation of wildlife management and public use areas involving about 68 million acres. The PR Hunter Education Program trains students on conservation values and safe, responsible use of firearms. Various DJ funded programs address conservation and public recreation needs in fresh, estuarine and marine waters. DJ funds support projects that improve and manage aquatic habitats and fisheries resources, protect coastal wetlands, and provide critical infrastructure for recreational boaters. The DJ funded Aquatic Resources Education Program reaches into classrooms and other environments to teach aquatic conservation principles.

The WSFR Program also administers the State Wildlife Grant program which supports a strategic national conservation framework through individual State Wildlife Action Plans. These plans, developed in coordination with government agencies, conservation organizations and the public, are integral to national efforts to effectively address threats to priority habitats and species of greatest conservation need. The core value of all WSFR Programs is fostering cooperative partnerships between Federal and State agencies, working alongside hunters, anglers, and other outdoor interests, to enhance recreational opportunities while advancing sustainable resource goals. This publication elaborates on the PR and DJ grant programs and their primacy as stalwart national funding sources for state efforts.

How does PR and DJ Work?

Collecting the funds

Industry partners pay excise taxes and import duties on equipment and gear manufactured for purchase by hunters, anglers, boaters, archers, and recreational shooters. Federal taxes on motorboat and small engine fuels are also a source of DJ funding. Federal tax collection agencies are responsible for collecting the excise taxes. The Alcohol and Tobacco Tax and Trade Bureau collects taxes on firearms, and ammunition. The U.S. Customs and Border Protection collects taxes on goods imported for sport fishing and boating. The Internal Revenue Service collects excise taxes from fishing and archery items. The collecting agencies deposit PR and DJ funds into the Wildlife Restoration Account, and the Sport Fish Restoration and Boating Trust Fund, respectively.

Boating Access

The Boating Access (BA) Program funds projects that provide recreational boaters with access to America's waterways by developing new access facilities and renovating or improving existing facilities. The program mandates that States use 15 percent of DJ funding on recreational boating access projects. In addition, the BA program funds fish cleaning stations, parking areas, and restrooms, among other boating amenities.

Boating Infrastructure Grant Program

The Boating Infrastructure Grant (BIG) Program was established through the Sport Fishing and Boating Safety Act of 1998. BIG provides grant funds for facilities to support transient boaters in vessels 26 feet or more in length. BIG also funds information and educational materials about the program. Two percent of the Sport Fish Restoration and Boating Trust Fund comprises the annual funding for this nationally competitive program.

Clean Vessel Act Program

The Clean Vessel Act (CVA) Program was authorized by the Clean Vessel Act of 1992. Two percent of the Sport Fish Restoration and Boating Trust Fund comprises the annual funding for the CVA Program. CVA provides nationally competitive grant funds to States to construct, renovate, operate, and maintain pumpout stations and waste facilities for recreational boaters. Also funded are educational programs that inform boaters of the importance of proper sewage disposal.

What's in a logo?

When you see these logos on outdoor sports equipment, the manufacturer has paid an excise tax on the product. Proceeds go to support fish and wildlife management and conservation to enhance and expand access to recreational resources.

Look for these logos at a shooting range, hunter education class, wildlife management area, fish hatchery, boat ramp or a project site. These logos say WSFR funds are at work!



**U.S. Fish and Wildlife Service
Wildlife and Sport Fish Restoration Program**
4401 N. Fairfax Drive, Suite 4020
Arlington, VA 22203
703-358-2156
<http://wsfrprograms.fws.gov>

June 2011

Eligible Recipients.

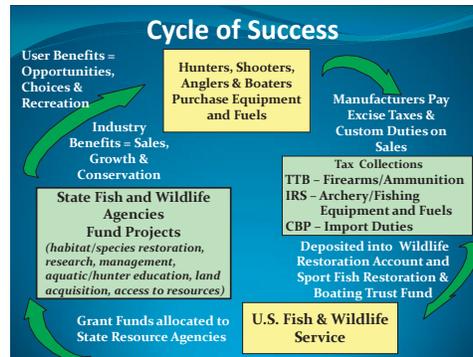
The PR and DJ Acts authorize funding for fish and wildlife agencies in the States, Commonwealths of Puerto Rico, the Northern Mariana Islands, the District of Columbia, and the territories of Guam, U.S. Virgin Islands and American Samoa, collectively referred to as the States. To be eligible, States must have passed laws that include a prohibition against the diversion of license fees paid by hunters and anglers for any other purpose than the administration of the State fish and wildlife agency.

Distributing the Funds.

Eligible States receive PR and DJ funds through formula-based permanent appropriations. The distribution formulas are based primarily on land and water area and the number of paid recreational hunting and fishing license holders in each State. The State fish and wildlife agencies make their own management decisions as to how the funds are utilized. State agencies can use funds for a variety of purposes, as long as they accomplish program goals and are eligible under the Acts. Grants typically fund up to 75 percent of the project costs. Most States must provide a matching share of up to 25 percent. Usually the matching share comes from State hunting and fishing license revenues.

No other single conservation effort in the United States can claim a greater contribution to fish and wildlife conservation than the excise tax-funded portion of the WSFR Program.

Your Excise Taxes at Work



U.S. Fish & Wildlife Service

Wildlife and Sport Fish Restoration Program



This program and the partnerships it fosters are among the most successful conservation efforts in the nation's rich history of fish and wildlife management.

Who benefits from the Program?

The American public benefits from the PR and DJ programs. Outdoor enthusiasts get more and better places to hunt, fish and recreate; the industry gets a growing base of hunters, shooters, anglers, boaters, archers, and other recreational users who purchase more supplies and equipment; and State and Federal agencies get more funds to meet on-the-ground conservation needs. The general public benefits from better stewardship of the nation's natural resources.

With your help, we create better fishing, hunting, recreational shooting and boating opportunities for the future.



How are the funds used?

The funds are used for activities such as: fish and wildlife population management; habitat management; research; surveys and inventories; land acquisition; construction and maintenance of wildlife management areas and hatcheries; facilities construction; technical guidance; aquatic resource education; construction and maintenance of public shooting and archery ranges; hunter education and safety training; fishing and hunting opportunities and access; and boating access facilities, including ramps, piers and parking. As of 2011, the WSFR Program Federal/State partnership has resulted in about \$14 billion of Federal funds, matched with approximately \$3.5 billion provided by the States.

Land acquisition is an investment for the future, providing for conservation of species and habitat in perpetuity.

What are the Core Grant Programs?

Wildlife Restoration

The PR Act authorizes a grant program for State fish and wildlife agencies to carry out projects to restore, conserve, manage and enhance wild birds and mammals and their habitats. PR funded activities also include wildlife-related recreation, hunter education and development, and the construction and operations of shooting ranges. Funds are derived from an 11 percent Federal excise tax on sporting arms, ammunition, and archery equipment, and a 10 percent tax on handguns. As of 2011, this program has provided about \$6.8 billion in funds to the State fish and wildlife agencies.

The Wildlife Restoration Program is the oldest and most successful wildlife management program in the nation's history.



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CLUB INFORMATION

(Only one copy of the Club Information page is needed)

ORGANIZATION: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ COUNTY: _____

It is important that the person filling out this application provide their information below should questions arise

PERSON COMPLETING APPLICATION: _____

DAYTIME PHONE: (_____) _____ - _____ CELL PHONE: (_____) _____ - _____

EMAIL: _____ FAX: (_____) _____ - _____

Does your constitution and bylaws state that conservation functions and the promotion of hunting, fishing, and trapping are the principal purposes of the organization? YES NO

How many years has your organization been in existence? _____

Number of current members in your organization: _____ Number of meetings held per year: _____

Does your organization own or lease land primarily used for hunting, fishing, trapping, shooting sports, and other wildlife-related outdoor recreation? YES NO

Does your organization maintain memberships in any National, State or County sportsmen's organizations?
 YES NO (If yes, please list) _____



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WILDLIFE CONSERVATION CLUB COMPETITIVE PARTNERSHIP GRANT

GRANT PROPOSAL

(Please print or type)

*If you have more than 1 proposal,
please visit www.wildohio.gov
for the additional proposal form(s)*

PROPOSAL # 01

NAME OF PROPOSED EVENT/ACTIVITY OR MODULE: _____

DATE(S) OF PROPOSED EVENT/ACTIVITY: _____

LOCATION OF EVENT/ACTIVITY: _____

If annual EVENT/ACTIVITY, list number of year's event has occurred: _____

Do you receive funds from any of the following grants from the Division for this event/activity?

- Step Outside
 Aquatic Education
 Passport to Fishing

Is the EVENT/ACTIVITY being co-sponsored with any other organization?

- YES NO *(If yes, please list name(s) of co-sponsors)*

Is this a hunter/trapper education course? YES NO

Will EVENT/ACTIVITY include: *(Please check all that apply)*

- Shooting Firearms Actual trapping Actual hunting
 Actual Fishing Using archery equipment

Will EVENT/ACTIVITY focus on: *(Please check all that apply)*

- Youth Disabled individuals Minorities
 Women Other *(please explain)* _____

How many participants do you expect? _____

How many club members will work/assist with this event/activity? _____

Please list the media outlets utilized to advertise your EVENT/ACTIVITY ?

- Newspaper / Newsletter _____
- Email / List serve _____
- Social media (*Facebook, Twitter, etc.*) _____
- Website _____
- Radio _____
- Posting flyers _____
- Television _____
- Invitation / Word of mouth _____
- Other, explain: _____

****YOU WILL BE REQUIRED TO PROVIDE PROOF OF ALL ADVERTISING WITH THE FINAL REPORT****

What is the cost per participant utilizing funds provided by the Division of Wildlife?

(This cost is calculated by dividing the funds provided by the Division for this proposal, by the number of participants expected.)

- \$1 to \$5
- \$6 to \$10
- \$11 to \$15
- \$16 to \$20
- \$20+

What percentage of DOLLARS will be provided by the club and/or co-sponsor for this event/activity in comparison to the proposal amount?

- 0%-24%
- 25%-49%
- 50%-74%
- 75%-100%

Will EVENT/ACTIVITY recruit new anglers?

- YES
- NO

(please explain)

Will EVENT/ACTIVITY recruit new hunters and/or shooters?

- YES
- NO

(please explain)

PROPOSALS WILL BE ORGANIZED BY SCORE AND AWARDED UNTIL FUNDING IS EXHAUSTED FOR THE GRANT CYCLE.



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EXPLANATION FOR REQUESTED FUNDS

(Please print or type)

PROPOSAL # **01**

Describe activity, event, or purpose for requested funds. Explain how the project will benefit sportsmen & women of Ohio.



Ohio Department of Natural Resources
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**WILDLIFE CONSERVATION CLUB
 COMPETITIVE PARTNERSHIP GRANT**

PROPOSED BUDGET FOR THIS EVENT/ACTIVITY

(Please print or type)

PROPOSAL # **01**

	ITEM/CATEGORY	GRANT MONIES	CLUB MONIES	SPONSOR MONIES
1		\$	\$	\$
2		\$	\$	\$
3		\$	\$	\$
4		\$	\$	\$
5		\$	\$	\$
6		\$	\$	\$
7		\$	\$	\$
8		\$	\$	\$
9		\$	\$	\$
10		\$	\$	\$
11		\$	\$	\$
12		\$	\$	\$
13		\$	\$	\$
14		\$	\$	\$
15		\$	\$	\$
16		\$	\$	\$
17		\$	\$	\$
18		\$	\$	\$
19		\$	\$	\$
20		\$	\$	\$
TOTALS		\$	\$	\$

*If you have more than 1 proposal,
 please visit www.wildohio.gov
 for the additional proposal form(s)*