



Ohio Department of Natural Resources
DIVISION OF WILDLIFE

**OUTDOOR EDUCATION
 FINAL REPORT**

(Must be submitted within **60** days after event)



GRANT ID NUMBER

TYPE OF EVENT (Check one only): Hunting/Recreational Shooting Fishing/Aquatic Education Both

Did you receive grant funds from the Division of Wildlife for this event? YES NO

If yes, which grant(s) did you receive: CONSERVATION CLUB STEP OUTSIDE RODS & REELS AQUATIC EDUCATION

Did you receive Passport to Fishing materials? YES NO

GRANT RECIPIENT (SCHOOL / AGENCY / CLUB NAME) _____

CONTACT PERSON COMPLETING THIS FORM _____ CONTACT PHONE NUMBER () -

E-MAIL ADDRESS _____

NAME OF EVENT OR ACTIVITY _____ DATE / DATES OF ACTIVITY _____

HOW MANY PARTICIPANTS WERE INVOLVED? (do not include instructors or volunteers)

TOTAL _____; Youth _____ Adults _____

HOW MANY PARTICIPANTS IN THE FOLLOWING GROUPS?

ETHNIC: White _____; Black _____; Hispanic _____; Asian/Pacific Islander _____;
 Native American/Eskimo _____

GENDER: Male _____; Female _____

OTHER: Handicapped _____

EXPENSES THAT UTILIZED GRANT FUNDS

AMOUNT

1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____

TOTAL \$ _____

HELPFUL HINTS

- The Grant ID can be found on your grant approval correspondence
- Confirm that all instructors/volunteers have signed their hours summary
- Confirm that all instructors/volunteers have an "activity" listed on their hours summary
 - Do not list the club name or event name for the activity – it must be the actual PHYSICAL activity that the instructor/volunteer performed
- Hours summary sheet should be completed daily – date spans are not acceptable
- Be sure to submit proof of all advertising
- Submitting a correct and complete Final Report is essential for Federal Aid reimbursement that allows the continued funding for this grant program, along with your eligibility to apply for future grants.



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GRANT ID NUMBER

INSTRUCTOR/VOLUNTEER HOURS SUMMARY

NAME (PRINTED)

SIGNATURE

TIME RECORDED BELOW MUST BE LISTED PER DAY - DO NOT LIST DATE SPANS

DATE: / /

HUNTING/RECREATIONAL SHOOTING			FISHING/AQUATIC EDUCATION		
ACTIVITY			ACTIVITY		
HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION	HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION

DATE: / /

HUNTING/RECREATIONAL SHOOTING			FISHING/AQUATIC EDUCATION		
ACTIVITY			ACTIVITY		
HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION	HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION

DATE: / /

HUNTING/RECREATIONAL SHOOTING			FISHING/AQUATIC EDUCATION		
ACTIVITY			ACTIVITY		
HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION	HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION

DATE: / /

HUNTING/RECREATIONAL SHOOTING			FISHING/AQUATIC EDUCATION		
ACTIVITY			ACTIVITY		
HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION	HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION

DATE: / /

HUNTING/RECREATIONAL SHOOTING			FISHING/AQUATIC EDUCATION		
ACTIVITY			ACTIVITY		
HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION	HOURS TAUGHT	HOURS TRAVELED	HOURS PREPARATION