



Ohio Department of Natural Resources  
**DIVISION OF WILDLIFE**



## AQUATIC EDUCATION "ROD & REEL" GRANT GUIDELINES

Each year, the Ohio Department of Natural Resources Division of Wildlife allocates funds received from the Sport Fish Restoration Act to be awarded as Aquatic Education Grants. For more information on the Sport Fish Restoration Act, refer to: <http://wsfrprograms.fws.gov/Subpages/GrantPrograms/SFR/SFR.htm>

This document provides an overview of the Ohio Division of Wildlife's Rod and Reel Grant Program and addresses the following:

- Eligible applicants
- Grant application and implementation timetables
- Eligible program types and elements
- Selection and approval process

### ELIGIBLE APPLICANTS

Schools, park and recreation departments, conservation groups, local governments, and other organizations that have a trained Passport to Fishing Instructor, Federal Tax ID Number and want to sponsor an angler education program within the state of Ohio are eligible. Multiple agencies may work cooperatively to conduct a program or event, but only one grant application may be submitted per event. The grant applicant is responsible for contract administration, permitting, fund management, and final report submission.

*\*\*Private individuals are not allowed to apply\*\**

### ELIGIBLE PROGRAMS

The Rod and Reel Grant Program is designed to provide fishing equipment to increase aquatic stewardship and sport fishing participation. Applicants must address the following criteria:

- The project must include a passport to fishing class that participants engage in an aquatic and angling education learning experience.
- The project must include a hands-on fishing opportunity.
- Events that are similar to Passport to Fishing can be approved by the Division of Wildlife

### ELIGIBLE EXPENSES

Grants funds must be used to provide rods and reels for a Passport to Fishing Program. Any other expenses will be denied.

### GRANT APPLICATION

Applicants are limited to one Rod and Reel grant per fiscal year. Programs may consist of a single event or multiple events. Please complete all sections of the grant application and provide as much detail as possible. Applicants must provide a written quote for the equipment for the proposed events. The "Total Budget Worksheet," found in the application packet, is a summary of each event budget.

## **APPLICATION REVIEW AND APPROVAL**

Acceptance of a proposal is based upon several factors such as depth and scope of the program, match funding and support, community involvement, actual fishing opportunities, high quality aquatic education lessons, and the number of participants reached.

Grant funding will be distributed at the discretion of the Ohio Division of Wildlife. Funds may be distributed prior to the proposed program.

Applications will be scored using standard criteria and applicants will be notified of final funding decisions within 60 days of the application deadline date. All approved projects must be completed by the last day of the event period for which the applicant was submitted.

Upon completion of the program, grant recipients must submit copies of receipts to verify monies were spent appropriately. Also, recipients must submit a final report including volunteer signatures and hours. Volunteer names, signatures, and hours must be recorded on the final report. A final report must be submitted to the Ohio Division of Wildlife upon completion of the project. The Ohio Division of Wildlife has a reporting form on our web site at [Wildohio.gov](http://wildlife.ohiodnr.gov), in the education section (<http://wildlife.ohiodnr.gov/education-and-outdoor-discovery/aquatic-education>) and instructions for submission. Recipients failing to submit a final report and receipts will be disqualified from receiving future grants from the Division of Wildlife.

All approved programs with the aquatic education coordinator will draft a subsidy agreement for grantee review and signature. A signed copy of the subsidy agreement must be returned to the Division of Wildlife for final approval. The subsidy agreement is submitted for final approval and signatures from the Chief of the Division of Wildlife and the Director of the Department of Natural Resources. The agreement will not be approved until all signatures are received. After the subsidy agreement has been approved, a signed contract will be delivered to the grant recipient. This will serve as a final approved copy of the contract.

Applications and all other forms can be sent via email to  
[aquatic.education@dnr.state.oh.us](mailto:aquatic.education@dnr.state.oh.us)



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# AQUATIC EDUCATION "ROD & REEL" GRANT APPLICATION

## APPLICATION INFORMATION

NAME OF BUSINESS / ORGANIZATION

TYPE OF BUSINESS

FEDERAL TAX ID No. (FIN)

STREET ADDRESS

COUNTY

CITY

STATE

ZIP CODE

PROJECT CONTACT

TITLE

( )

PHONE NUMBER

EMAIL

**NAME OF PROGRAM:**

### EVENT 1

NAME OF EVENT

DATE

CO-SPONSORS

LOCATION

### EVENT 2

NAME OF EVENT

DATE

CO-SPONSORS

LOCATION

**EVENT 3**

|               |      |
|---------------|------|
| NAME OF EVENT | DATE |
| CO-SPONSORS   |      |
| LOCATION      |      |

**EVENT 4**

|               |      |
|---------------|------|
| NAME OF EVENT | DATE |
| CO-SPONSORS   |      |
| LOCATION      |      |

**EVENT 5**

|               |      |
|---------------|------|
| NAME OF EVENT | DATE |
| CO-SPONSORS   |      |
| LOCATION      |      |

**EVENT 6**

|               |      |
|---------------|------|
| NAME OF EVENT | DATE |
| CO-SPONSORS   |      |
| LOCATION      |      |

**DESCRIPTION:**

